

**LAYTON PHYSICAL THERAPY CO., INC.
REHABILITATION SERVICES**

LAST NAME _____ FIRST _____ MI _____

MAILING ADDRESS _____ CITY _____ STATE _____ ZIP _____

HOME PHONE _____ CELL PHONE _____ EMAIL _____

SEX: M F AGE _____ DOB _____ SS# _____

PLACE OF EMPLOYMENT _____ OCCUPATION _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

EMERGENCY CONTACT _____ PHONE _____ RELATIONSHIP _____

PRIMARY HEALTH INSURANCE COVERAGE

SECONDARY INSURANCE COVERAGE

INS. COMPANY _____

INS. COMPANY _____

EFFECTIVE DATE _____

EFFECTIVE DATE _____

POLICY HOLDER _____

POLICY HOLDER _____

POLICY HOLDER SS# _____

POLICY HOLDER SS# _____

BIRTHDATE _____

EMPLOYER _____

RELATIONSHIP TO PATIENT _____

RELATIONSHIP TO PATIENT _____

MOTOR VEHICLE ACCIDENT (MVA)

WORKERS' COMPENSATION CLAIM

DATE OF ACCIDENT _____

EMPLOYER _____

BILL TO: ATTY _____ AUTO INS _____ HEALTH INS _____ SELF _____

DATE OF INJURY _____

NAME OF INS. CO./ATTY _____

INJURY SITE _____

ADDRESS _____

TELEPHONE _____

PHONE _____

CONTACT NAME _____

Auto Ins. Only:
INSURED'S NAME _____

HAVE YOU PREVIOUSLY RECEIVED PHYS. THERAPY SERVICES FOR THIS OR ANY OTHER CONDITION? _____ YES _____ NO

WHERE? _____ HOW MANY? _____

I acknowledge that I have provided Layton Physical Therapy Co., Inc. with all insurance and/or workers compensation information necessary to insure proper billing for services rendered. I hereby authorize the release of necessary information to authorized agencies, employers, and/or insurance companies. I authorize payment to be made directly to Layton Physical Therapy. Although Layton Physical Therapy may bill my insurance carrier, I understand that payment is not guaranteed and that I will be held responsible for any unpaid amounts, or non-covered services, as well as my co-payments, co-insurance, deductibles, and/or attorney fees should collection proceedings be necessary. I give Layton Physical Therapy permission to treat me per physician's orders.

SIGNED PATIENT (PARENT IF MINOR-GUARDIAN-LEGAL REPR.)

DATE

**CONSENT FOR USE/DISCLOSURE OF HEALTH INFORMATION AND
ACKNOWLEDGMENT OF RECEIPT OF NOTICE OF PRIVACY PRACTICES**

Notice to patient:

By signing this form you grant to us and disclose your protected health information for the purposes of treatment, various activities associated with payment and health care operations. Our Notice of Privacy provides more details on our treatment, payment activities and health care operations. If there is not a copy of the Notice accompanying this Consent form, please ask for one. We encourage you to read it since it provides details on how information about you may be used and/or disclosed and describes certain rights you have regarding your health care information.

As stated in our Notice of Privacy Practices, we reserve the right to change our privacy practices. If we should do so, we will issue a revised Notice. Since revisions may apply to the health care information we maintain on you, you have a right to receive a copy by contacting our Privacy Officer.

You have the right to revoke your consent by giving notice to our Privacy Officer. The revocation will not affect actions that were already taken in reliance upon the Consent. You should also understand that if you revoke this Consent we may decline to treat you.

You are entitled to a copy of this Consent Form after you have signed it. This form also serves as your Acknowledgment of Receipt of Notice of Privacy Practices. You may refuse to sign this acknowledgment if you wish.

I, _____, have read the contents of this Consent Form and the Notice of Privacy Practices. I understand that I am giving you my consent to use and disclose my health care information to carry out treatment, payment activities and health care operations. I acknowledge that I have received a copy of this office's Notice of Privacy Practices.

Patient's Signature or Signature of Patient's Rep. Birth Date Soc. Sec. No. Date

Printed Name of Patient's Representative Relationship to Patient

Our Privacy officer can be contacted as follows: Cynthia J. Layton
7923 Munson Rd., Suite 6
Mentor, OH 44060
Ph: (440) 209-1836
Fax: (440) 209-1840 e-mail: laytonpt@cs.com

FOR OFFICE USE ONLY

We have made every effort to obtain written acknowledgment of receipt of our Notice of Privacy from this patient but it could not be obtained because:

- The patient refused to sign.
- Due to an emergency situation it was not possible to obtain an acknowledgment.
- We weren't able to communicate with the patient.
- Other (Please provide specific details)

Employee Signature Date

MEDICARE SECONDARY PAYER QUESTIONNAIRE: Beneficiary Information

Medicare Beneficiary: _____ Patient Account # _____
HIC# _____ DCN: _____ Provider #: 366576
Dates of Service From: _____ Through: _____ Person who supplied information: _____
Relationship to Patient: _____ Provider Rep. Name: _____ Date: _____

1. Workers' Compensation (WC):

Per the patient, should the illness/injury be covered by a WC claim? _____ Yes _____ No
If yes, this should be an MSP or conditional claim, not Medicare primary. Please note WC is primary only for claims related to a WC injury.
Original Date of illness/injury: _____ Claim Number: _____
Name of WC Plan: _____
Mailing Address: _____ City _____ State _____ Zip _____
Name of Employer: _____
Mailing Address: _____ City _____ State _____ Zip _____

2. Federal Black Lung (BL):

Is the patient covered by the BL program? _____ Yes _____ No
Dates Benefits Began: _____ (BL is primary only for claims related to BL)

3. Department of Veterans Affairs (DVA):

Is the patient entitled to benefits through the DVA? _____ Yes _____ No
If yes, does the patient want the DVA to be contacted for authorization of these services? _____ Yes _____ No

4. Public Health Services (PHS):

Are the services to be paid by a Government Program such as a Research Grant? _____ Yes _____ No
If yes, the Government Program will pay primary benefits for these services.
What is the name of the PHS? _____
Mailing Address: _____ City: _____ State: _____ Zip: _____

5. Accident:

Are these services the result of a non-work related accident? _____ Yes _____ No
If yes, what type of accident was this or give a description of the accident (for example: auto, slip and fall, malpractice, product liability, homeowners)?
Date of accident: _____ location of accident (home, restaurant, etc.): _____

A. Non-liability Insurance:

Is non-liability insurance available (for example: premises medical, auto medical coverage, no-fault, homeowner's premises)? _____ Yes _____ No

If yes, name of the insurance company: _____
Mailing Address: _____ City: _____ State: _____ Zip: _____
Who is listed as the insured? _____ Claim Number: _____

B. Liability Insurance:

Does the patient feel someone else is responsible for the accident/injury? _____ Yes _____ No
If yes, name of the responsible party's Insurance Company: _____
Mailing Address: _____ City: _____ State: _____ Zip: _____
Name of responsible insured party _____ Claim Number: _____

6. Employer Group Health Plan (EGHP):

Is the patient covered by any EGHP, including Federal Employee Health Benefits or any retirement policy? _____ Yes _____ No
If no, this Questionnaire is complete. If yes, please continue.

7. Working Aged:

Is the Patient 65 years or older? _____ Yes _____ No _____ (If no, please continue with Question #8)
Is the patient currently employed by an employer of 20 or more employees? _____ Yes _____ No
If yes, name of the employer: _____
Mailing Address: _____ City: _____ State: _____ Zip: _____
Is the spouse currently employed by an employer of 20 or more employees?
If yes, name of the employer: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

If the patient or spouse is employed by an employer of 20 or more employees, is the patient covered by the EGHP? _____ Yes _____ No

If yes, name of the EGHP: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Policy #: _____ Name of the policy holder: _____

Relationship to patient: _____ Group Identification #: _____

If the beneficiary is no longer employed, please give a retirement date: _____

If the spouse is no longer employed, please give a retirement date: _____

Note: If the patient is covered through their own or a spouse's EGHP of 20 or more employees, the EGHP should be primary. Please go on the ESRD/Dual Entitlement questions. (Please continue with Question #9.)

8. Disability

Is the patient under the age of 65? _____ Yes _____ No (If no, please continue with Question #9)

If yes, is the patient entitled to Medicare due to a disability other than End Stage Renal Disease? _____ Yes _____ No
(If no, please continue with Question #9)

If yes, is the patient currently employed by an employer of 100 or more employees? _____ Yes _____ No

Name of Employer: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Is a family member currently employed by an employer of 100 or more employees? _____ Yes _____ No

Name of Employer: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Is the patient covered by that Large Group Health Plan (LGHP)? _____ Yes _____ No

Name of Insurance Company: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Policy #: _____ Name of Policy Holder: _____

Relationship to the Patient: _____ Group Identification #: _____

Note: If the patient is covered by their own or a family member's LGHP of 100 or more employees, the LGHP should be primary. Please go on to the ESRD/Dual Entitlement questions. (Please continue with Question #9.)

9. End Stage Renal Disease (ESRD):

Is the patient entitled to Medicare due to end stage renal disease? _____ Yes _____ No

(if No, please continue with Question #10.)

Is the patient covered by any EGHP through a current or former employer of any size? _____ Yes _____ No

Name of group health plan: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Policy #: _____ Name of Policy Holder: _____

Relationship to the Patient: _____ Group Identification #: _____

Name of employer: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Is the patient within the 30-month coordination of benefit period? _____ Yes _____ No

What is the month/year of the first regular dialysis? _____

If the patient participated in a self-dialysis training program, provide date training started: _____

Has the patient had a kidney transplant? _____ Yes _____ No

If yes, date of transplant: _____

Note: If the patient is within the 30-month coordination of benefits period, the GHP should be primary. (Please continue with Question #10).

10. Dual Entitlement:

Is the patient entitled to Medicare on the basis of either ESRD and age or ESRD and Disability? _____ Yes _____ No

Was the patient's initial entitlement to Medicare (including simultaneous entitlement), based on ESRD? _____ Yes _____ No

Does the Working Aged or MSP Disability provision apply (i.e., is the GHP primary based on the age or disability Entitlement)? _____ Yes _____ No

_____ Yes _____ No

Note: If yes to the last question, the GHP remains primary for the 30-month COB period.